

NAVAL RESERVE OFFICERS' TRAINING CORPS (NROTC) STUDENT INDEX FILE

PLEASE READ THE FOLLOWING STATEMENT REQUIRED BY THE PRIVACY ACT OF 1974 BEFORE COMPLETING THE APPLICATION.

PRIVACY ACT STATEMENT

AUTHORITY: 5 U.S.C. § 301, Departmental Regulations; 10 U.S.C. 2107 (Financial Assistance Program); E.O. 9397 (SSN), and System of Records Notices (SORNs) N01130-1 and N01080-3.

PURPOSE(S): To manage and contribute to the recruitment of qualified men and women for officer programs and the regular and reserve components of the Navy. To ensure quality military recruitment and to maintain records pertaining to the applicant's personal profile for purposes of evaluation for fitness for commissioned service. The information you provide will be used to determine whether you qualify, and should be nominated for, an NROTC Scholarship. If you are nominated, the information will be used to enroll you into NROTC and will be used by the Navy in its management of the NROTC program.

ROUTINE USE(S): Information provided on the application will be used to screen and select individuals to receive scholarships, maintain data on the scholarship program, compare scholarship applicants from previous or subsequent years, and provide academic data and contact information to Navy activities and admissions officials at colleges and universities for recruitment purposes. Other uses may include providing the information to officials and employees of: the Department of Transportation; other agencies of the Executive Branch upon request in relation to the management of quality of military recruitment; the Department of Veterans Affairs and Selective Service Administration in relation to enlistment or reenlistment eligibility; Federal, state or local agencies that maintain civil, criminal and other relevant information pertaining to the letting of contracts; in response to an inquiry from a congressional office of record for an individual; to the Office of Personnel Management (OPM) to carry out legally authorized government-wide personnel management functions and studies; and to the General Services Administration (GSA) for the purposes of records management under the authority of 44 USC § 2904 & 2906. Information provided in this application is protected by the Privacy Act and will not be released outside of the Department of Defense without your permission, unless it comes with an exception to the Act, or one of the routine uses in 32 C.F.R. § 701.112, <https://www.navy.mil/privacy.asp>, and the routine uses set forth here. If you are nominated for an NROTC Scholarship, the information will be released to the top five schools you indicated on your application. Your information and notification of status may also be provided to your high school so they may assist with the final stages of the process.

DISCLOSURE: Voluntary - However, failure to do so may result in our inability to process your application for the NROTC program. Note that the Social Security number (SSN) is required at the time of application to ensure proper identification of the applicant. There are times applicants have the same names, therefore the collection of SSN is required to ensure proper identification.

More information on the SORNS can be found at the following link(s):

http://dpclo.defense.gov/Privacy/SORNSIndex/DODComponentArticleView/tabid/7489/Article/6411/n01_131-1.aspx,
<http://dpclo.defense.gov/Privacy/SORNSIndex/DODComponentArticleView/tabid/7489/Article/6410/n01080-3.aspx>.

NAME (LAST, FIRST, MI): _____

STATUS: Scholarship STA-21/MECEP Navy
 College Program SSOP/USNR Marine Corps

NROTC Honor Code (NSTC 1533/121) - Original

NROTC Acceptance and Oath of Office (NSTC 1533/126) *Scholarship Only

Record of Emergency Data (DD Form 93)

SGLI Form (SGLV 8286) *2 Copies

Copies of official correspondence originated at the unit and endorsements (LOA letters, probation letters, etc.)

Orders, or copies thereof, with all endorsements

NROTC Scholarship/College Program Application
Check applicable:
 NROTC 4-Year
 NSTC-Controlled Scholarship Letter
 NROTC College Program Application (NSTC 1533/133)
 Destroy Interviewer's Appraisal Sheets

Drug and Alcohol Abuse Statement of Understanding (OPNAV 5350/1) (AD) **or**
 Naval Reserve Officers Training Corps Drug and Alcohol Statement of Understanding (NSTC 1533/153) (Midshipmen)

NROTC Scholarship Service Agreement (NSTC 1533/135) **or**
 NROTC College Program Advanced Standing Service Agreement (NSTC 1533/127) **or**
 SSMP Training and Service Agreement (NSTC 1533/167)

Enlistment/Reenlistment Agreement(s) (DD Form 4)

Agreement to Extend Enlistment (NAVPERS 1070/621)

Request for Conditional Release (DD Form 368)

Certificate of Release or Discharge from Active Duty (DD Form 214)

General Purpose Privacy Act Statement (OPNAV 5211/12)

Disclosure Accounting Form (OPNAV 5211/9)

Individual NROTC Education Program Cost (NSTC 1533/113) Original (Scholarship Only)

Birth Certificate (Certified to be a True Copy)
Certificate of Naturalization
 *May use Certificate of Proof of Citizenship of Foreign Born Applicants for Enlisted (NAVMC 538) or Letter of Certification sighting Naturalization Papers

Certified Copy of SSN Card

Tattoo screening form, Navy or Marine Corps as appropriate - Marines signed by MOI

Aberrant Behavior Screening Certificate (NAVCRUIT 1130/120)

Recruit/Trainee Prohibited Activities (DD Form 2983)

Social Media Conduct NAVPERS 1070/613

Elective Surgery NAVPERS 1070/613

Directed Active Enlisted Service NAVPERS 1070/613

SF 1199A Direct Deposit Form
NAVPERS 1070/613

